

Guidelines for application to Rakuno Gakuen University Guest Researcher Program 2012

1. Purpose

To promote international academic exchanges and facilitate the development of research and education, Rakuno Gakuen University invite guest researchers from foreign universities and research institutions under the academic exchange agreement.

2. Academic specialties

Applicants should select a research field available at our university.

3. Applicable universities and research institutions

(1) The People's Republic of China (CHINA):

Xinjiang Agricultural University
Inner Mongolia Agricultural University
Inner Mongolia University for Nationalities

(2) The Republic of China (TAIWAN):

National Pingtung University of Science and Technology
National Chiayi University
National Chung Hsing University

(3) The Republic of Korea (KOREA):

Hankyong National University
Korea Food Research Institute
Gyeongsang National University
Korea National College of Agriculture and Fisheries

(4) The Republic of the Philippines:

College of Veterinary Medicine, University of Eastern Philippines

(5) Republic of India:

Sam Higginbottom Institute of Agriculture, Technology & Sciences

(6) Mongolia:

Mongolian State University of Agriculture

(7) Kazakhstan

Al-Farabi Kazakh National University
Center of Biological Research of the Science Committee of the Ministry of Education and Science of the Republic of Kazakhstan

(8) Paraguay

Catholic University of Asuncion

(9) Malaysia

Universiti Malaysia Sabah

(10) The United State

College of Veterinary Medicine, College of Food, Agriculture and Environmental Sciences,
The Ohio State University
Agricultural Technical Institute, The Ohio State University
Cornel University
Montana State University
The University of Findlay

(11) Canada

University of Alberta
Olds College
University of Saskatchewan

(12) Denmark

Faculty of Life Sciences University of Copenhagen
Faculty of Agricultural Sciences, The University of Aarhus

(13) Germany

University of Veterinary Medicine Hannover

(14) Poland

Warsaw Agricultural University

4. Qualifications

- (1) Applicants must be full-time researchers at the level of professor, assistant professor or lecturer at the universities or institutions under the academic exchange agreement, as listed in Section 3. An enriched academic experience is necessary. All applicants must confirm their host supervisor (laboratory or department) in our university before applying.
- (2) Applicants should have sufficient Japanese or English proficiency to facilitate everyday communication and life in Japan.
- (3) Applicants are not permitted to hold a fellowship from another institution during the period of the program.

5. Number of researchers invited

Two persons.

6. Period of visiting research

April 1, 2012 - March 31, 2013 (1 year)

Note: In principle, neither changes in the research period nor homecoming will be permitted once the applicant begins his or her research at our university. Exceptions may be made for humanitarian cases, such as death in the applicant's family, and specific research subjects that need surveys and experiments in the home countries.

7. Stipend and expenses

(1) Living stipend: 100,000 yen per month.

(Fractions of a month will be paid on a per diem basis; 3,000 yen per day)

(2) Housing: Guest researchers will be provided with housing. Heat, light and water expenses and telephone charges must be paid by the individual users.

(3) Transportation expenses: Round-trip travel from the applicant's home country to Japan must be paid by the applicants.

8. Application procedures

(1) Closing date for application

October 31, 2011

(2) Documents required (If your documents are neither in Japanese nor English, you must send, in addition, a full translation of each document)

a) Guest Researcher Program Application Form (prescribed form): Research proposal, self-judgment of Japanese and English proficiency, etc.

b) Curriculum vitae (free form): Educational and professional history, list of works and publications, etc.

c) Recommendation letter from the director of the institution where the applicant is employed (free form)

d) Certification of health (prescribed form)

e) Agreement letter from the host supervisor (free form)

(3) Submission of application forms

Applicants must fill the documents a), b), c) and d) and send them by mail to Rakuno Gakuen University Extension Center. The document e) must be written and submitted by the host supervisor directly to Extension Center.

9. Selection procedure

The Committee of Extension Center selects candidates by evaluating research contents, research record and other aspects and recommends them to the University President, who gives official approval.

10. Notification of results

Results of the selection will be announced to all applicants by the end of November 2011.

11. Research report

(1) Before returning to their home country, guest researchers will be required to present the results of their research in the University.

(2) Guest researchers must submit a report of research results to the President of Rakuno Gakuen University through the head of the Extension Center.

12. Others

- (1) Guest researchers may be requested to give occasional guest lectures in classes and seminars.
- (2) If accompanied by their family, guest researchers must pay for the living and other expenses for their family. Housing may not be provided in such cases.
- (3) The visiting period and other conditions may be modified in case of unexpected accidents.

Applications and any inquiries should be sent to:

International Affairs Division (Attn: Naoki Takahashi <Mr.>)

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